

# Tuition/Payment Plan

## 2021-2022



Dear Parents,

Thank you for registering your child for DD20 and the 2021-2022 School Year! We use Tuition on Express as our automated tuition on payment management system. ***Students will be on a 10-month payment plan beginning in September 2021 and continue through June 2022.*** As a reminder, tuition on is due one month in advance. In order to complete the process of registration on and secure your child's spot, please select **one** payment method below.

**If you currently have a Tuition/on Express account with LACS then we will not need a new Tuition/on Express enrollment form.**

### AUTOMATIC PAYMENTS

All payments are automatically debited from your checking or savings account on the **5th** of each month. Please be assured that neither Tuition on Express nor LACS will have direct access to or any knowledge about the status of your bank account. It is simply a pre-authorized bank-to-bank transfer of funds. If your payment is returned or NSF, Tuition on Express will reattempt another withdrawal from your bank account on the 20th of the same month. Returned payments are subject to a \$30.00 return fee and \$20.00 late fee charge.

**To set up your Automatic/c Payment Plan, please complete the enclosed enrollment form and return it to LACS along with a voided check as soon as possible.**

\*Mail/Hand-deliver to:

Lake Avenue Church School \* 393 N. Lake Ave. \* Pasadena, CA 91101  
Fax: (626) 817-4953

### MANUAL PAYMENTS

Tuition on is due on or before the **1st** of each month by making a manual payment online using your bank account information.

Account statements are sent to you by email 15 business days prior to the due date. If the payment is not received by the deadline, then a \$20.00 late fee will be charged and shown on your next statement.

**To set up your Manual Payment Plan, please complete the enclosed enrollment form and return it to LACS along with a voided check as soon as possible.**

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